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"Dream Discover Deliver"

APPLICATION FOR BUSINESS SUPPORT SERVICES

Consultation with Client: [No consultation fee payable]
1. Evaluation is done by Business Advisor to assess whether Business Proposal is potentially **Bankable** i.e. would it be acceptable as a Business Model to a Financial Institution?

→ **If Non-Bankable:** BA explains reasons to client. No further consultation takes place

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If business proposal is potentially bankable:
1. Information is supplied by client for preparation

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Client pays R550 for CC Registration:
1. BA submits CC Registration online via Internet for Reservation of proposed Business Name
2. Signed CK1 document is sent via registered mail to Registrar of Companies for registration of Business Name
3. CC Registration Certificate is supplied to client [± 4 weeks]
4. Upon registration of Business Name information is automatically submitted to the South African Revenue Services [SARS]
5. An Accounting officer can be appointed on your behalf if required

Client pays Non Refundable Deposit for Draft Business Plan:
1. BA researches and prepares required documentation and is quality checked
2. 1st Draft document is sent to client for assessment
3. Discussion of Draft document with client
4. Amendment/s of Draft document if required
5. Discussion of Draft document with client
6. Finalisation of document

Client pays Balance of Fee for Business Plan:
7. Handing over to- and signing off of Final document

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Submit Application to a Financial Institution of Clients choice:

→ **Application declined:** BA explains reasons to client.

→ **BA resubmits information to another Financial Institution on Clients request**

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Feedback from Financial Institution:
1. BA discusses proposal from Financial Institution with Client
2. Queries are answered if any

→ **Application declined outright:** BA explains reasons to client and no further consultation will take place

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Financial Institution approves Business Application

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Monthly mentoring by BA with Client

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